

# Anacortes Food Co-op

Board Meeting

July 19<sup>th</sup>, 2023

Present: Phil, Tim, Gloria, Deborah, Sara and Shawn

1. **Approve June Board meeting minutes** - minutes approved in unanimous consent.
2. **Manager Report:**
  - 2 new hires: Judas and Avery. Judas has been trained, Avery starts on Friday as a volunteer but will soon be trained. Both employees only want about 25 hours per week. Shawn believes we need to hire a third employee.
  - Tim has offered to be trained as a back up.
  - Store is not yet fully stocked
  - Farmer (and former Board member) donated produce for sale to the co-op!
  - Installed a white board to generate suggestions from members.
  - AFC had a surprise inspection from EBT. They seemed to believe we would have no problem being approved.
  - Powerline came down due to UNFI delivery. No loss of power – no lost product.
  - Shawn gave an update on vendors – most old vendors will be providing product to our new store. We did lose an egg vendor.
3. **Financial Report:**
  - Sara is working on getting us accurate financial statements. The co-op has been open for one week and a day. Sales are greater than at old store.
  - Sara has been busy with inventory and training new staff
  - Inventory loss due to dated products
  - Grant has been extended to March. We have approximately \$30,000 left.
  - Discussion on what else the grant could be used for: website development? Store signage?
4. **Discussion on grand opening** – no date determined.
5. **Marketing:**
  - Sara will look into getting advertising in the Clamdigger.
  - Sara will create a google doc to share and we all will contribute marketing ideas.

- Sara will put an “ask” in the newsletter to see if any members can help us with marketing the co-op.

**6. Coolers:**

- Have not sold any of the coolers. We have them advertised on Facebook Marketplace
- Snowgoose doesn’t seem interested but Gloria will check in with them
- We will need to move coolers by October when the building owners start working on remodeling Suite A

**7. Annual Meeting and Board Election:**

- Discussion on date for meeting. Tentatively set for Wednesday, September 27<sup>th</sup> from 6pm – 8pm.
- Sara will check with the library to see if their meeting room is available.

**8. New Meeting Room:**

- SaviBank is moving so the Board will need to find a new meeting room as of October.

**9. Outdoor signage:**

Phil is hoping to get two outdoor signs, one on either side of the building – “Open Now” and “Parking in Rear,” he will know next week if this is going to happen.

Minutes Approved August 8, 2023

Phil Cohen

Deborah Craig

Tim Heiner

Gloria Shelton