

Anacortes Food Coop
Board Meeting on Zoom

04/12/22

The meeting was called to order at 7:03 PM by Rachel Muntean-Salazar.

Present at the meeting: Gloria Shelton, Sara Holahan, Rachel Muntean-Salazar and Shawn Bell.

Manager's Report from Shawn Bell

Staff: No new employee. One application for summer work. Ahra Jo seems to want to do more. Working on her quarterly review.

Facility: Phil Cohen talked about ventilation. Vent(s) needed on the north side of the building. It used to have windows there. Will the owner allow us to do this? The building is a tear-down. It's starting to warm up inside already. It's 72 in the morning.

The water bill has been higher. Is there a toilet leak? Opportunity to save money.

The planter beds are still unplanted. Now the plants leftover from the plant exchange are sitting in the planter beds. Skyline Garden Club in May? Sara Holahan planted zinnias and bachelor's buttons.

The plant exchange was well attended and resulted in \$70 in donations.

There is one new member.

There was a special order call that may result in a new member. These orders take a lot of time. Gloria Shelton suggested that form be created to gather the information needed. This could be placed on the website.

Ahra mentioned that brokers are dropping off free samples. What should be done with them? Sara commented that this would be appropriate for a Product Selection Committee to try and report.

Shawn has not looked at cameras yet.

Shawn has connected with the new manager of Fidalgo Transition group, Steve Piper; he works at the Mount Vernon Coop.

Financial Report from Sara Holahan

March was a decent month. Quick Books shows a loss of \$496. The percentage of cost of good sold was 33%. No special donations. Reached out to an accountant to review the books. Membership fees were included as income which would impact the cost of goods sold.

Sara reached out to Heritage Bank for merchant services. They might be cheaper. A change of bank requires more research.

What information should be given to members in the financial report presented at the Annual Meeting?

Sara asked Phil Cohen to prepare a cost estimate for the landlord. Gloria Shelton suggested that local merchants be solicited for donations of materials for the project.

Old Business

Rachel made a motion that we join Cascade Cooperative. The motion was seconded by Gloria and approved unanimously. Shawn will attend their 4/20/22 meeting on Zoom as our representative.

Sara up-dated the new employee status. No paper applications have been received. The job was posted on Work Source, a state agency. Rachel asked for Sara to send the job description to her so that she can add it to our Google drive.

Sara received an email from a woman-led sign company, Image 360. Someone in the company shops at the Coop. A "feather flag" would be about \$270. There's \$200 in the donation jar and the \$70 from the plant exchange.

New Business

Housewares would add another source of income. The Coop could offer catalog orders for members. Sara has a Norpro catalog and a Down to Earth catalog. Gloria will get a Harold's catalog.

The Product Committee, Rachel and Miriam, will visit local coops.

Product Research: 3 Sisters Ranch may offer pork and chicken by special order. Island Grown Farmers' Coop may be new source for pork. Sara sent in a form. Rachel will follow up. They have a store from in the Bow Hill area. Store visit?

The manager of the Orcas Island Coop has invited us to come for a visit.

Sara is still looking around for a new location. The Nurses Coop would consider sharing space with us.

Gloria suggested that Shawn make plans to reduce refrigerator/freezer use before summer gets here.

The Annual Meeting is Tuesday, April 26th at 6:30 PM in the SaviBank meeting room. Plan for small refreshments. We should have a list of candidates by Monday. The coop should close early to allow Shawn to attend. Rachel will review contacts in Rotary and reach out to members.

Gloria will be on vacation and someone needs to fill in for her at the May meeting.

Rachel made a motion to adjourn the meeting and it was seconded by Gloria. The motion was unanimously approved and the meeting adjourned at 8:20 PM.

Respectfully submitted,

Gloria Shelton

Secretary