

**Woven Dream Anacortes Food Coop**  
**Board of Directors Meeting Minutes**  
**April 22, 2019**

**Location: 2308A Commercial Ave - Time: 6:15pm**

Meeting Facilitator: Miriam Fein, Chair

Invitees: Miriam Fein, Sara Holahan, Tom Petrich, (Directors);

- I. **Call to order** \_Miriam: **called meeting to order** at 6:25pm
- II. **Roll call** \_Present: Miriam F., Sara H., Tom P. (Quorum present)
- III. **Visitors** Open to Visitors \_ Keith L. , Laure B.
- IV. **Visitors:** Laure shared idea of potential partnering with Anacortes School District from recent article about 1)Bobbi Jo LaForce, district's new head cook who introduced healthy and tasty recipes from scratch, also 2)Food to Go that sends 150 food bags to Anacortes students on weekends and 3)summer school director Chad Sage. Keith has established a bond with the high school and maybe we can open more connections for fresh healthy local food from Coop.  
Laure modeled a "Get and Give" activity for potential use at upcoming Annual Meeting Also suggested a thank you to members for survey participation and review of ideas from ice cream, location, hours, finances, volunteer coordinator opportunity, point of sale to show effective hours, coop corner, clerk positions, staffing, changes, etc.
- V. **Approval of minutes from last meeting** \_

*Sara made a motion to approve the March and April 2019 minutes, Miriam seconded. All in favor; motion carried.*

- VI. **Manager and Financial Report (Sara)** \_Sara: gave **Manager and financial Report:** Point of Sale data is still being calculated. \$4000 in Bank of Pacific, \$2500 in Heritage, minimal staffing, just keeping head above water, sales are erratic from \$200-\$800/day. Miriam thanks Sara.
- VII. **Committees**
  - A. Employment and Volunteer Committee (Sara, Miriam) Sara had staff meeting last week, Ben has good ideas. Sara is posting job opening in Clam Digger for clerk and potential growth management path.
  - B. Marketing Committee - (Tom) present "rack card" at annual meeting- needs completed  
Miriam: **Product Research Committee** suggests we make our own COOP sandwiches (with
  - C. Product Research Committee (Miriam) GF bread, vegan, meat, sprouts, cheese, turkey, etc) at 7:30am and store in the freezer with pastry and drinks. Offer HEALTHY TO GO FAST FOOD found only at the COOP. Use saran wrap so sandwich is visible. Tom will research Food license as it needs to be approved in June. Sara says one can renew online.

**VIII. Old Business**

**A. Hours change**

*Sara made a motion to approve the hours change from 9-7 Monday to Sunday, 11-5 Sunday; Miriam seconded. All in favor; motion carried.*

**IX. New Business**

- A. Proposal for unused cafe space:

Miriam made a motion to have Laurelyn Brooks use the "COOP Corner" and pay 50% to Coop /50% to Organizer (Laurelyn), Tom seconded. All in favor; motion carried.

Laure will write a contract. Laure will discuss with Sheri about Sara's concerns about (liability) etc. on Thursday.

**B. Annual Meeting Planning**

Agenda:

4:00-4:25 Music and Smooze with food and drink

4:30 Welcome, Call to Order (Miriam)

4:35 Manager's Report (Sara)

4:40 Get and Give Visioning Activity, Actively Belonging, Call to Volunteer (Tom)

4:50 Possible Elect Board Members (Sara) Sara has ballots, Keith counts ballots

5:00 Question/Answer (Sara)

5:30 Adjourn with cookie! (Miriam)

**C. Bylaws Changes**

Miriam made a motion to change board member term to 2 years, instead of 3 years; Tom seconded. All in favor; motion carried.

(Will be asked for member approval at Annual Meeting)

**X. Open to Board**

**XI. Open to Visitors**

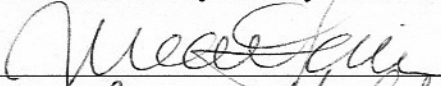
**XII. Set next meeting date and time** not set

**XIII. Adjournment** \_Meeting adjourned at 8:40pm.

Minutes submitted by Laurelyn Brooks

Minutes approved on

May 5, 2019



Miriam Fein



Sara Holahan



Tom Petrich

**TO DO:**

Send an email reminder to members about annual meeting (Sara)

Set up for Annual Meeting, music, chairs, food, drinks, paper/pencils, ballots, (Christina/Sara)

Take measurements and call Heather about ice cream freezer (Sara)

Meet with Sheri about COOP Corner possibilities, continue interview, ask about air conditioners on Thursday April 25 at 11 at Bistro. (Laure and everyone else is invited!)

Research Food License (Tom/Sara)

Set date for next board meeting (Sara)

Make sign and contract for Coop Corner (Laure)

Rack card needs completion (Sara/Tom)

Continue building connections with the community (Keith)