

# **Woven Dream Anacortes Food Coop Board of Directors Meeting Minutes**

October 1, 2018

**Location: Anacortes Food Coop, 2308A Commercial - Time:7:15 pm**

Meeting Facilitator: Miriam Fein, Chair

Invitees: Miriam Fein, Sequoia Ferrel, Sara Holahan, Tom Petrich, Elizabeth Thornlow (Directors); Rachel Muntean (Employee Representative) Trish Wilson (General Manager)

Pre meeting with Jeff Volz, 7:15-8:10

- I. **Call to order** \_Chair Miriam called the meeting to order at 8:11pm
- II. **Roll call** \_In attendance Miriam, Sara, Tom, Trish, Rachel; quorum present.
- III. **Visitors** Open to Visitors \_none
- IV. **Approval of minutes from August 7 and September 11 meeting** \_  
*Sara moved to approve minutes from August 7, 2018 and September 11, 2018 meetings, Tom seconded; all in favor, motion passed.*
- V. **Financial Report (Trish)** \_We had a very low sales month; are customers needing more consistency? Recycling service is coming back, but only one bin (cost saving wasn't what we expected since there is a base service cost).
- VI. **Manager's Report** \_The heat is a lot less of a problem. More produce is being moved out of cooler. How can we get product up higher on shelves? Staffing is within budget, but we need to give staff the correct tasks for efficiencies. Staff need more training.
  - A. ACTION ITEM Product, Contract & Infrastructure updates and approvals - nothing new
- VII. Report on meeting with coop consultants Deborah Craig, Denise Black and Mike Elkins. Tuesday Sept. 25 (Miriam) Thy had lots of cooperative experience. Mike offered to send product and margin suggestions. Pricing needs to be consistent. Suggest we have top 2 "coop" products in categories. Trish suggest we have a product selection guide. Let's do Product guideline meeting at 6 on 22nd of Oct.
- VIII. **Committees**
  - A. Employment and Volunteer Committee (Sara) tabled
  - B. Marketing Committee - (Tom) tabled
  - C. Product Research Committee (Miriam) Report on Sept. 17 product meeting Sequoia, Sara, Miriam and Trish discussed product lines and made suggestions for Trish to consider
- IX. **Old Business**
  - A. UPC and POS project tabled
  - B. Skagit Maid project finished!
- X. **New Business**
  - A. ACTION ITEM: New members vote to accept  
Sara moved to accept new members, Miriam seconded; all in favor, motion passed
  - B. ACTION ITEM: Serenity Sundays applications Discuss discontinuing program? tabled

- C. Financial planning, accounting consultation with John Mackey (Sara) Sara talked to John, who was recommended by Deborah, and he is willing to meet. He comes up to Bellingham sometimes and that would save us being charged for travel time (his business is in Port Townsend). If engaged, he could work with us remotely.
- D. Cafe contract discussion General discussion of relationship of Cafe/AFC and future of Cafe. Rachel brought documents showing sales, there was discussion of how the contract could be improved for next year. Board suggested that Cool Beans might pay a rental cost. Rachel said she is considering closing the Cafe. Board acknowledged that Rachel and her business were assets for the Coop.


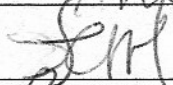
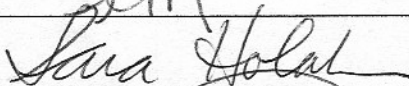
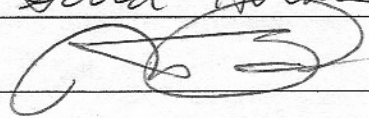
**XI. Other**

- A. Open to Board How do board members get added? Trish evaluation?
- B. Open to Visitors
- C. Set next meeting date and time Oct 22 at Coop at 6:15.

**XII. Adjournment \_ 9:40**

October 1, 2018 Minutes submitted by

Minutes approved on 10/26/18

	_____	Miriam Fein
	_____	Sequoia Ferrel
	_____	Sara Holahan
	_____	Tom Petrich
	_____	Elizabeth Thornlow